

The Annual Quality Assurance Report (AQAR) of the IQAC

KHALSA COLLEGE AMRITSAR

Part – A

AQAR for the year

2011-12

I. Details of the Institution

1.1 Name of the Institution

KHALSA COLLEGE AMRITSAR

1.2 Address Line 1

G. T. ROAD

Address Line 2

City/Town

AMRITSAR

State

PUNJAB

Pin Code

143002

Institution e-mail address

khalsacollegeamritsar@yahoo.com

Contact Nos.

0183-2258097

Name of the Head of the Institution:

Dr.Daljit Singh

Tel. No. with STD Code:

0183-2258097

Mobile:

Name of the IQAC Co-ordinator:

Dr. M.S. Batra

Mobile:

9501025547

IQAC e-mail address:

iqackca@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/56/RAR/90 dated 16-09-2011

1.5 Website address:

www.Khalsacollegeamritsar.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A+	-	2003	5Years
2	2 nd Cycle	A	3.41	2011	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR 2010-11 submitted to NAAC in 2011

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Agriculture, Physiotherapy

1.11 Name of the Affiliating University (for the Colleges)

Guru Nanak Dev University
Amritsar

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

No.

3

2.11 No. of meetings with various stakeholders:

Faculty

1

Non-Teaching Staff Students

1

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC chalks out an Academic plan in the beginning of the session which helps the faculty and students in making the teaching –learning process more effective. The IQAC monitors the academic activities throughout the year, makes suggestions and incorporates the remedial measures.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To develop critical and higher order thinking skills by organizing national seminars/workshops	1. Various departments of the college organized seminars/workshops in which eminent academicians of International and National repute interacted with faculty members and students.
2. To promote research activities in various disciplines among faculty and students by facilitating participation in research and related activities.	2. The teachers applied for research projects to various funding agencies.

<p>3. To promote research, consultancy and extension work as a bridge between an institution and the community at large.</p> <p>4. To organize Faculty development programmes for the academic growth and professional development of the teachers.</p> <p>5. To provide necessary assistance to students to acquire meaningful experiences for learning and to facilitate their holistic progression.</p> <p>6. To provide better library facilities by adding journals, books, magazines etc.</p> <p>7. To strengthen the Career Guidance and Placement Cells</p>	<p>3. The college organized Invited/Endowment lectures by eminent speakers for imparting current and in-depth knowledge of the subject to the students. Inter-departmental seminars were organized by science departments</p> <p>4. Six teachers attended the refresher courses and winter/summer schools in their areas of specializations and one teaches attended General Orientation Courses to update their knowledge.</p> <p>5. A number of students participated in the State and National levels academic, sports and extramural competitions and brought laurels to the college by winning trophies and prizes. The college won <i>Championship</i> in many events in the Zonal Youth Festival (men), G.N.D.U., Amritsar; Inter-College Competitions and other events.</p> <p>6. To provide better library facilities the college has purchased recent books/journals worth Rs 14 lakhs in the library.</p> <p>7. Career Guidance and Placement cells of the college provided proper guidance to the students regarding career and placements.</p>
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2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	15	-	6	
UG	14		6	
PG Diploma	2		2	
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	31		14	
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Semester ~~1~~ **2**

14

Num

1.3 Feedback from stakeholders Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The curricular design and transaction is under the preview of affiliating university, i.e., Guru Nanak Dev University Amritsar. However, the faculty members, as members of board of studies of respective faculties of Guru Nanak Dev University Amritsar take active part in reviewing, formulating and devising the new curriculum.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

A Centralised Computer Lab has been established with the help of UGC-CPE grant, which caters to the Teachers as well as students.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
98	63	34		01

2.2 No. of permanent faculty with Ph.D.

43

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
6	3	-	2	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

81

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	15	
Presented papers	1	15	
Resource Persons		1	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Effective teaching-learning programmes.
- Excellent results.
- Well Equipped Laboratories
- Healthy rapport between staff and students
- Conducive atmosphere
- Highly enriched main library and departmental libraries.
- Spacious class rooms
- Sprawling lawns and play fields
- Strict discipline
- Motivation to students to attend and organize research seminars and conferences in and outside the college.
- Active Placement Cell
- Systematized Career Counseling
- Special emphasis on moral values
- Divinity education and competitions
- Boarding and lodging facility
- Well equipped Open Gymnasium.
- Highly qualified and experienced staff
- The Sikh History and Research Department has rich collection of historical books, documents and rare manuscripts. The department has played a major role in preserving old photographs, historical artefacts. It is a rich source of information to research scholars from within and even outside India.

2.7 Total No. of actual teaching days

180

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination and evaluation processes are prescribed by Guru Nanak Dev University, Amritsar. The college conducts the internal examinations and evaluation is done strictly according to University norms. The final examinations and their evaluation are conducted by the University itself.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

45		
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2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.Sc. Zoology	25		76			100
M.A. Punjabi	31		13			100
M.A. Economics	11		91			100
M.Sc. Chemistry	22		23			60
M.A. Pol. Sci.	34		44			97
M.Sc. Physics	28		39			100
M.Sc. Botany	25		76			100
M.A. English	15		0			74
B.Com	115		70			100
M.Com	25		40			100
M.Sc.Horti.	10		70			100
M.Sc. Agri Eco	10		70			100
M.Sc. Agro.	10		80			100
B.Sc. Agri	47		89			100
B.Sc. Non Med	14		28			93
M.Sc. Maths	34		88			92
B.Sc. Comp. Sci	54		20			91
M.Sc. Comp. Sci	27		81			100
B.Sc. IT	30		63			100
M.Sc. IT	35		60			100
BCA	45		55			100
B.Sc. Eco	33		6			94
BPT	22		27			77
B.Sc. Medical	14		28			93
B.A.	84		2			84
B.B.A.	26		19			54
B.Sc. Biotech	33		67			100
BFST	26		88			

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The academic plan for the session is prepared and distributed among the faculty and students at the beginning of the session. The splitting of the syllabus term wise helps the teachers and students to prepare themselves for the session. The feedback from the students and teachers helps the administration to incorporate the necessary remedial actions.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	4
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	54	1	-	25
Technical Staff	31	-	-	3

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The teachers are advised and encouraged to participate in various conferences/seminars/workshops etc. The faculty is also encouraged to publish papers and submit research projects to various funding agencies. The college also holds seminars/workshops and extension lectures to keep the faculty and students abreast of latest developments.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	1	2
Outlay in Rs. Lakhs		4.92	14.46	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	3	2	2
Outlay in Rs. Lakhs	3.45	4.05	2.70	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	27	2	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3	UGC	19,37,572/-	3,59,000/-
Minor Projects	1.5	UGC	7,50,000/-	10,20,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			6		6
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

The affiliating university does not permit the teachers from the colleges to become Ph.D. guides.

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The Department of Physiotherapy organised a Blood Donation Camp.
- A Bone Mineral Density Checkup camp was held in the College.
- The Health Dispensary runs an OPD and provides necessary medical aid to the people of nearby areas.
- The Department of Physiotherapy runs an OPD and provides rehabilitation to the needy people of the nearby areas.
- The Farmer Training Centre holds short term training courses for ketchup, sharbat, pickles etc, making.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	300Acres			
Class rooms	150			
Laboratories	70	4		74
Seminar Halls	3			
No. of important equipments purchased ($\geq 1-0$ lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		53.72		
Others				

4.2 Computerization of administration and library

- The administrative office dealing with the process of admissions, examination results and, issue of certificates is fully automated.
- The library is fully automated. All the books are bar coded and the circulation of the books is carried out through laser assisted computer systems.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1,75,965	766 lacs	2389	14 lacs	1,78,354	780 lacs
Reference Books	2427	7.29 lacs	69	1.20 lacs	2496	8.49 lacs
e-Books						
Journals	70	0.67 lacs			70	0.67 lacs
e-Journals						
Digital Database						
CD & Video	275 CD's		16 CD's		291 CD's	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	123	5	Broad Band	1	1	3	20	
Added	24					2	2	
Total	147	5		1	1	5	22	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The Centralised Computer Laboratory is available for the teachers and students with internet access. The Faculty Development Programme for the teachers are organised to make them abreast about the computer and information technology.

4.6 Amount spent on maintenance in lakhs :

i) ICT	5.50
ii) Campus Infrastructure and facilities	10.81
iii) Equipments	53.72
iv) Others	248.44
Total :	318.47

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Establishment of Internal Quality Assurance Cell (IQAC)
- Personal Attention to students
- Counseling Cell
- Tutorial meets
- Regular seminars/workshops/extension lectures.
- Feed back from students on teachers performance.
- In the beginning of every session, a 'Talent Search' programme for the fresher's is organized.
- Students express their views in college magazine 'Darbar'.

5.2 Efforts made by the institution for tracking the progression

- The Internal Quality Assurance Cell (IQAC) consists of renowned academicians and other stakeholders. The meetings are held to evaluate and seek opinion of its members.
- Class wise teachers take up and solve the problems faced by the students in the classroom or in the campus.
- Deliberations by Eminent Speakers.
- Talent search of the students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2884	661	-	-

(b) No. of students outside the state

105

(c) No. of international students

-

Men	No	%	Women	No	%
	2061	58		1484	42

No	%
1484	42

General	SC	ST	OR	Year	Physically	Total	3508	26	ST	OR	Year	Physically	3545
					Challenged							Challenged	

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Khalsa College Amritsar has got the privilege to be selected as one of the premier institutions to be set up as centre for the coaching the students to appear in the competitive examinations by UGC in 2011. Right from its inception, the centre is striving to provide the basic and proper training by harnessing and organising coaching classes for preparation of UGC NET/ Bank PO/CSAT/NDA/CDS and other competitive examinations. The centre has also tried to rein in a number of resource persons in their specialised area of learning to share their personal experience and practical learning during their interaction with the students. The centre makes use of latest equipment of teaching aid and also Smart classes. The library of the college has a special room where latest books on various competition are kept for the help of the students. Latest periodicals and magazines on competitions are kept for the help of the students.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input style="width: 40px; text-align: center;" type="text" value="5"/>	SET/SL	<input style="width: 40px;" type="text"/>	GATE	<input style="width: 40px;" type="text"/>	CAT	<input style="width: 40px;" type="text"/>
IAS/IPS etc	<input style="width: 40px;" type="text"/>	State PSC	<input style="width: 40px; text-align: center;" type="text" value="5"/>	UPSC	<input style="width: 40px;" type="text"/>	Others	<input style="width: 40px;" type="text"/>

5.6 Details of student counselling and career guidance

Carreer Guidance Cell of the Khalsa College has been very active in providing the latest knowledge to the students about the career prospects in various fields of education. It is the endeavour of the cell to keep the students abreast with the latest career prospects in their respective areas of interest. The guidance dell organises various orientation courses right before the commencement of the new session. The cell also organises a series of lectures on career prospects in science, arts, computer, agriculture and biotechnology for the students from time to time. Various career guidance companies like Apra international, ICFA, Jet King Enterprises, Edwize International, NIIT etc. have visited the campus to organise seminars and workshops to guide the students about various aspects of personality development and interview skills.

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>	<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed
5	250	32

5.8 Details of gender sensitization programmes

- Data regarding male and female students is available in the office.
- Instructions are given from time to time to the staff regarding admission and to solve problems of male and female students.
- Appointment of Dean Student Welfare (Boys)
- Appointment of Dean Students Welfare (Girls)
- Establishment of Women Redressal Cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (in Rs.)
Financial support from institution	49	1,41,350
Financial support from government	79	5,55,727
Financial support from other sources	35	69,420
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
 Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No major grievance was reported during the session.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The goals and objectives of the institution as envisaged in its constitution are:

- i) To impart value based education and promote high standards of research in Humanities, Commerce, Science and Agriculture.
- ii) To provide opportunities for educational, vocational, professional, social, linguistic and cultural development to the people of all abilities and backgrounds so that they can discover their potential and fulfill their aspirations.
- iii) To develop multidimensional personality of the students by providing an opportunity to participate in religious, cultural, co-curricular, theatrical, literary and sports activities.
- iv) To inculcate in students high standards of morality, culture and character as taught by Sikh Gurus and laid down in the holy Guru Granth Sahib
- v) To value originality and vision, encourage initiative and promote creativity.
- vi) To instill a sense of pride and achievement of personal accomplishment

The vision statement is translated into activities by:

- Inculcating progressive attitude of mind by imparting value to intelligence and logic.
- Believing in the dictum of 'sound mind in a sound body', the institute lays stress on physical and mental growth.
- Providing congenial and healthy environment conducive to learning and teaching.
- Offering Job Oriented & Professional courses to make students self dependent.
- For the overall development of personality the emphasis is laid on extra and co-curricular activities like NCC, NSS, sports, youth and cultural activities.

6.2 Does the Institution has a management Information System

The college has admission, examination and student cell fully automated. The college is planning to have e-governance in all sectors for which initial mapping has already been done.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curricular design and transaction is under the preview of affiliating university, i.e., Guru Nanak Dev University Amritsar. However, the faculty members, as members of board of studies of respective faculties of Guru Nanak Dev University Amritsar take active part in reviewing, formulating and devising the new curriculum.

6.3.2 Teaching and Learning

- The academic calendar is prepared at the beginning of the session
- The latest teaching tools are available and are frequently used by the faculty.
- The seminars and extension lectures are organised to keep the teachers and students abreast of latest developments.
- The library houses more than 1.75 lacs of books and subscribes to many journals and periodicals

6.3.3 Examination and Evaluation

Examination and evaluation processes are prescribed by Guru Nanak Dev University, Amritsar. The college conducts the internal examinations and evaluation is done strictly according to University norms. The final examinations and their evaluation are conducted by the University itself.

6.3.4 Research and Development

- The teachers are encouraged to get minor and major research projects from various funding agencies.
- The teachers also participate in National and International Conferences and present their research papers.
- The college also organises conferences and seminars etc. To keep the faculty and students abreast of latest developments in various fields.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college library boasts of a huge collection of books and rare manuscripts. The following measures are being undertaken for upgrading the library facilities.

- Computerization of the library services,
- Creation of separate reading rooms for post-graduate students and girls

6.3.6 Human Resource Management

Apart from academic responsibilities, staff is involved in other activities also such as holding of seminars/workshops/talent search/subject societies campus committees etc.

6.3.7 Faculty and Staff recruitment

To recruit the staff, the advertisement is given in the newspapers and the reservation policy is adopted as per Punjab Government/Guru Nanak Dev University/UGC norms.

6.3.8 Industry Interaction / Collaboration

Students are encouraged to visit various industries and institutes of higher learning. Experts from industries are invited for guiding and interacting with students.

6.3.9 Admission of Students

- Eligibility Criteria for General, Professional and Vocational Courses is determined by Guru Nanak Dev University, Amritsar.
- College admits students to some courses on entrance test basis and others on first come first serve basis. However, where admission is made on first come first serve basis, the cut off percentage is above the minimum qualifying or eligibility percentage set by the University.

Teaching	
Non teaching	

6.4 Welfare schemes for

Students	
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6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Through Committee	Yes	Management
Administrative	Yes	S. Gurmeet Singh C.A.	Yes	M/s. Sehgal Khanna Mundra Mehra & Associates

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The College is not an autonomous college

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The College has applied for the Autonomous status to the University Grants Commission.

6.11 Activities and support from the Alumni Association

- Interaction of students with distinguished alumni who have occupied the top associations.
- Prominent Alumni are honoured on the occasion of convocation and prize distribution functions every year.

6.12 Activities and support from the Parent – Teacher Association

The College plans to have Parent-Teacher Association in the next year.

6.13 Development programmes for support staff

The support staff is provided all the needed assistance

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Vanmahautsav is celebrated every year with the plantation of samplings.
- The campus itself has a huge number of trees and plants.
- The campus houses a Botanical Garden in which rare species of plants are grown.
- The incandescent bulbs have been replaced by CFLs.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Department wise meet of the Principal with all the students
- Starting of classes from the very first day of the academic session. The students are given provisional admission without the declaration of result.
- Ensure maximum number of teaching days available to the students.
- Regular addresses by top academicians/ eminent scholars/legal luminaries/internationally renowned sportsmen/administrators and prominent alumni etc.
- Strict Discipline
- Cash prizes, medals and certificates to the toppers
- Personal Guidance
- Free access to authorities
- Regular divinity classes and discourses by learned scholars.
- Honouring of teachers for their services to the institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Various departments of the college organized seminars/workshops in which eminent academicians of International and National repute interacted with faculty members and students.
2. The teachers applied for research projects to various funding agencies.
3. The college organized Invited/Endowment lectures by eminent speakers for imparting current and in-depth knowledge of the subject to the students. Inter-departmental seminars were organized by science departments
4. Six teachers attended the refresher courses and winter/summer schools in their areas of specializations and one teacher attended General Orientation Courses to update their knowledge.
5. A number of students participated in the State and National levels academic, sports and extramural competitions and brought laurels to the college by winning trophies and prizes. The college won *Championship* in many events in the Zonal Youth Festival (men), G.N.D.U., Amritsar; Inter-College Competitions and other events.
6. To provide better library facilities the college has purchased recent books/journals worth Rs 14 lakhs in the library.
7. Career Guidance and Placement cells of the college provided proper guidance to the students regarding career and placements.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Contributing to National Development:
- Fostering Global Competences among students
- Inculcating a value system among students
- Promoting the use of Technology
- Quest for Excellence

7.4 Contribution to environmental awareness / protection

- Vanmahautsav is celebrated every year with the plantation of saplings.
- The incandescent bulbs have been replaced by CFLs

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Khalsa College Amritsar is a premier institution of Northern India, running a number of courses in various faculties. Students from urban, rural and remote areas prefer to join this institution. The college has been conferred a status of "College with Potential for Excellence" by UGC and Star status by DBT. NAAC has recently awarded A grade (CGPA 3.41) to the college. Being a century old institution it needs more funds for infrastructural development.

8.Plans of institution for next year

1. To provide computer laboratory with internet connections for an easy access of the students and the faculty.
2. To have effective mechanism for maximum utilization of the facilities available in the institution for maintaining the quality of academics and other pursuits.
3. To update library, computer facilities and other learning resources, with easy access to all stake holders.
4. To meet the community needs, the institution aims at conducting relevant extension programmes in the form of NSS, NCC, Red ribbon club, Legal cell and Women cell
5. To seek funds from various academic organizations for updating laboratories and instrument facilities.
6. To establish language lab for improving the language proficiency.
7. To promote interactions with other institutes and to encourage exchange programmes.